



CLEVELAND PREPARATORY ACADEMY

4850 Pearl Road, Cleveland, OH, 44109 | 216.741.2991 | www.clevelandprepacademy.org

Cleveland Preparatory Academy School-Wide Consequences Outline

Teaching and learning can only occur in an orderly environment. Within the classroom, teachers will provide direction, set limits, and promote self-discipline. They will be diligent in their role to create a learning environment that is neither overly permissive nor oppressive. Within that context, they will make every effort to motivate students to learn, to redirect them when their attention or behavior falters, and to continue with instruction. This includes infractions, redirection for misbehavior, and in-school school detention. However, if a student demonstrates unwillingness to participate in this learning environment, he/she may be removed from the regular class setting.

CATEGORY I: STUDENT BEHAVIORS THAT COULD LEAD TO A ONE-DAY SUSPENSION: The following behaviors, in general, will result in a one-day suspension. Although teachers determine the consequences for misbehavior in class, the Principals and Deans will determine the appropriate consequences for repetitive behaviors in this category based on each student's discipline record.

UNRULY CONDUCT

All students must obey all adults in the school: administrator, teacher, educational assistants, secretaries, custodians, lunchroom helper, security guards, and others. Students must do what these adults ask of them. Students must not talk back to an adult. If a student does not obey the instructions and/or directions a teacher gives, his/her conduct will be considered unruly. If a teacher says to open a particular book, to write an assignment, to work with another student, to work in a group, to take a test, or to do any other class-related activity and a student refuses to do so, this is considered being unruly. THIS POLICY IS APPLICABLE TO ALL APPROVED TRANSPORTATION SERVICES (INCLUDING THE RTA).

BEING OUT OF UNIFORM

Students must wear a uniform to school every day except when given written permission that it is a "nonuniform day."

DISORDERLY CONDUCT

Students must not break classroom or school rules. They may not keep teachers from teaching and students from learning. Students who cause a disruption in the classroom by talking, making noises, throwing objects, or otherwise distracting one or more of their classmates are engaging in disorderly conduct. If the teacher is prevented from starting an activity or lesson or has to stop what he/she is doing to try to stop the distracting behavior, then the behavior is considered disorderly. Leaving the classroom without permission and inappropriate displays of affection are also considered to be disorderly conduct.

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FAILURE TO COOPERATE

Students must not refuse to cooperate with school administrators and/or teaching staff investigating a possible violation of this Code of Conduct and/or building rules. Students must not make false statements or give false evidence. Students must not refuse to testify or otherwise cooperate with school personnel in any disciplinary proceeding.

SMOKING

Students must not smoke, have or use any kind of tobacco at school, on school grounds, or at any school related activities.

FALSIFICATION OF RECORDS

Students must not use the name of another person or falsify times, dates, grades, addresses, or other data on school forms or records, nor shall they provide false, misleading or inaccurate statements or information to School staff or on school forms or records, including forging of guardian signatures..

SCHOLASTIC DISHONESTY

Students must not engage in academic cheating. Cheating includes, but is not limited to, the actual giving or receiving of any unauthorized aid or the actual giving or receiving of unfair advantage on any form of academic work. Students must not engage in plagiarism, which includes the copying of language, structure, idea and/or thought of another and represent it as one's own original work. A student must not unlawfully duplicate, reproduce, retain, or use copyrighted material.

TRESPASSING

Students may not be on school property or in a school building except to participate in the educational process and/or the specific enrolled activity of the school. Nor may students loiter in building hallways, classroom, bathrooms, etc. Students who are suspended or expelled may not return to school without the Head of School and/or Principal(s)' specific, written permission. Students who do return to school without permission will be suspended or expelled depending upon the circumstances and the grade level.

GAMBLING

Students must not play games of cards, chance, or dice for money or other items unless these games are played as part of a special school activity.

ELECTRONIC/COMMUNICATION DEVICES

Students may bring radios, headsets, CD players, handhelds, cellular phones, mp3 players, IPODs, or other electronic communication devices for receiving and/or transmitting messages to school; however, they are NEVER allowed in class during instruction. Not only will this behavior lead to the appropriate consequences, but the items will also be confiscated and held until a parent comes to school and retrieves the items. Students must give all electronic/ communication devices to appropriate personnel upon entering the school.

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CATEGORY II: STUDENT BEHAVIORS THAT LEAD TO MULTIPLE DAYS OF SUSPENSION

The following behaviors will, with no warning required, lead to immediate suspension. The length of the suspension will be determined by the Dean(s) and/or Principal(s) and will be based on the student's discipline record and the seriousness of the offense(s). It should be noted that automatic suspensions are not given unless an emergency removal is warranted. The Dean(s) and/or Principal(s) will investigate major breaches of student code of conduct on a case-by-case basis, and make decisions accordingly. Repetitive violations will lead to a recommendation for expulsion, as well as violations deemed physically or mentally harmful or those requiring emergency removal at the discretion of the Dean(s) and/or Principal(s).

FIGHTING NO PHYSICAL CONTACT

Students must not fight. They must not push, shove, or hit another with any part of their body or with any object. This offense may be grounds for expulsion.

PROFANITY OR OBSCENITY

Students must not use inappropriate words or make obscene signs. Student must not draw or show sexually explicit pictures to anyone at school. Students must not bring sexually related items (i.e. condoms) to school. Students must never curse or swear.

BEING REPEATEDLY OUT OF UNIFORM

Students who are out of uniform, may be suspended for one school day.

STEALING

Students must not take anything that does not belong to them. Students must not have in their possession anything that has been stolen.

VIOLENT DISORDERLY CONDUCT

Students must not, by any type of conduct (violence, force, noise, coercion, threat, intimidation, fear passive resistance, etc.) cause the disruption, disturbance, or obstruction of any school function, activity or event, nor shall they engage in any such conduct if such disruption or obstruction is reasonably likely to result. Students may not urge other students to engage in such conduct for the purpose of causing such disruption or obstruction. This offense may be grounds for expulsion.

GANG ACTIVITY

Gang activity is defined as "any assembly of individuals who gather together, whose purpose, the school reasonably believes is to commit anti-social behavior or to violate school policy." Students must not wear or display any clothing, jewelry, colors, or insignia that may be reasonably perceived by a teacher or administrator as evidence of membership in or affiliation with a gang or otherwise symbolizes support of a gang. Students must not use any words, phrases, written symbol or gesture, which intentionally identifies them as a member of gang or otherwise symbolizes support of a gang. Students must not try to recruit others for gangs.

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DEFACEMENT OF PROPERTY

Students must not mark on, damage, break, or destroy school property or anything that belongs to someone else. Actions such as writing in school textbooks or library books; writing on desks or walls; carving into woodwork, desk, or tables; and spray-painting surfaces are actions of defacement. Students who destroy or vandalize school property will be required to pay for losses or damages. This offense may be grounds for expulsion.

DESTRUCTION OF PROPERTY

Students must not damage, break, or destroy school property or anything that belongs to someone else. Actions that impair the use of something are destructive. Ruining bulletin boards, intentionally clogging the system, breaking light bulbs or fixtures, and damaging school equipment to the point where repair is necessary are all acts of property destruction. This offense may be grounds for expulsion.

SEXUAL MISCONDUCT

Students must not act or use any body parts or those of another in an unacceptable way. Unacceptable will be defined using a "reasonable person" standard.

HARASSMENT

Harassment of any type, including hazing and discriminatory harassment, is prohibited. Students must not engage in unwelcome sexual advances, requests for sexual favors, or other verbal or physical conduct relating to a person's sex, race, color, national origin, religion, height, marital status, or disability (e.g. sexual or racial comments, threat or insults, unwanted touching, etc.). See also "Sexual Harassment"

LOOK-ALIKE WEAPONS

Students must not possess, handle, or transmit any object or instrument that is a "look-alike" weapon or instrument (e.g. rubber knife, toy gun, etc.).

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CATEGORY III: STUDENT BEHAVIORS THAT LEAD TO MANDATORY SUSPENSION WITH PROBABLE RECOMMENDATION FOR EXPULSION

Students who engage in any of the behaviors in this category will be suspended for ten (10) school days with a recommendation for expulsion by the Dean(s), Principal(s) and/or Head of School to The Board of Directors (School Board).

ALCOHOL AND DRUGS

Students must not bring alcohol or drugs to school. They must not manufacture, sell, handle, possess, use, deliver, transmit or be under any influence (legal intoxication is NOT required) of any alcoholic beverage, intoxicant, or drug. Students must not inhale any chemical substance for the purpose of becoming intoxicated or under the influence. Students are permitted to bring prescribed medication to school with the permission of parent(s) and the authorization of a physician. They must not sell or give a prescribed medication to anyone at school. All prescribed medication must be submitted to the Business Office before the student goes to class. All prescribed medication must have a physician's note accompanying for dispensing and recording purposes.

PHYSICAL ASSAULT

Students must not physically attack another person. Physical assault is defined as "intentionally causing or attempting to cause harm to another through force or violence."

DANGEROUS WEAPONS

You must not possess, handle, transmit, or use as a dangerous weapon any instrument capable of harming another person. Dangerous weapons include, but are not limited to: A FIREARM is defined as any weapon, including a starter gun, which will or is designed to or may readily be converted to expel a projectile by the action of an explosive, the frame or receiver of any such weapon, any firearm muffler or silencer, or any destructive device. A destructive device, includes but is not limited to, any explosive, incendiary, or poison gas, bomb, grenade, rocket having a propellant charge of more than four (4) ounces, missile having an explosive or incendiary charge of more than one-quarter ounce, mine, or other similar device. A KNIFE is defined as any cutting instrument consisting of at least one sharp blade. DEFENSIVE WEAPONS: Chemical Mace, pepper gas, or like substances; stun gun; brass knuckles; blackjack.

ITEMS NOT DESIGNED AS A WEAPON, BUT COULD BE PERCEIVED AS A WEAPON, such as: razors, box cutters, hammers, baseball bats, metal combs of any length with a sharpened handle are strictly prohibited from school grounds. This is not all inclusive and can be amended by the Principal(s) and/or Head of School with acceptance by the Governing Authority (School Board).

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FALSE FIRE ALARMS OR BOMB REPORTS

Students must not break or pull the fire alarm at any time unless there is an emergency. They must not make bomb threats.

SEXUAL ASSAULT

Students must not sexually assault or attack another person.

ROBBERY

Students must not force or threaten someone to give them something that does not belong to them.

BULLYING, HAZING OR EXTORTION

Students must not make a person do anything they do not wish to do by using a threat of mental or physical force. Students must not engage in the act of securing or attempting to secure money or other items of value from an unwilling person. Students must not, by violence and/or intimidation or force, force another person to perform an unwilling act.

STARTING A FIRE

Students must not start a fire at school; they must not take part in any activity of burning property.

FIREWORKS AND EXPLOSIVES

Students must not handle, possess, or transmit any substance or prepared chemical that can explode or is capable of inflicting bodily injury or is reasonably likely to cause physical discomfort to another person. Students may not bring any fireworks or firecrackers to school.

BREAKING AND ENTERING

Students must not force their way into any school building.

PROGRESSION OF CONSEQUENCES

Successive or repeated acts of misconduct may result in additional suspensions or expulsion.

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