

\_\_\_\_January 21\_\_\_\_\_, 2021

Elliot Ross  
President, Board of Directors  
Cleveland Preparatory Academy  
4850 Pearl Road  
Cleveland, Ohio 44109

RE: Verified Acts of Bullying, Harassment or Intimidation

Dear Board Members:

There have been \_\_\_0\_\_\_ verified acts of bullying, harassment or intimidation to report during the second half of the 2020-2021 school year.

The school took action and issued consequences in line with the school's disciplinary policy. As per our policy, any allegations are investigated by administration and the information retained in a disciplinary file for future reference.

Sincerely,

Robert Williams, Principal  
Cleveland Preparatory Academy